

**Minutes of the Community Development Committee
Public Meeting
September 21, 2010
Town Room, Town Hall**

Attendance:

Present: Members: Claude Tellier (CT), Mary Jane Laus (MJL), Jana McClure (JM), Nancy Gregg (NG), Staff Nate Malloy, (NM), Roy Rosenblatt (RR) consultant, SB Liaison, Alisa Brewer.

Guests: Hwei-Ling Greeney, Reika Simula, Ellie Gatti

Call to Order

1:35 p.m.

Announcements

Alisa announced that new members would not be appointed to CDC until the current 2011 grant process is complete and the Select Board has thoroughly discussed the charge for the CDC.

Minutes

Meeting minutes from September 7, 2010 were reviewed and approved unanimously (4-0).
Moved MJ seconded JM

Old Business

The webpage on the Town of Amherst site has been updated to include the meeting schedule, reference documents and links to relevant websites.

Committee discussed its charge and membership, with input from Town staff and guests. No changes will be made until the current process is complete: the Town Manager will continue to make the final decision of how CDBG money is to be spent based on CDC recommendations.

New Business

The 2010 Community Development Strategy and List of Priorities were discussed. The Strategy is a synthesis of planning documents, and uses the Town's Master Plan as a foundation. The List of Priorities includes projects that are both CDBG and non-CDBG eligible; it is list of town-wide priorities. Any changes to the Strategy and List of Priorities may be made after the Public Hearing to be held Tuesday September 28, 2010, at which time the public will have an opportunity to comment on these documents.

After the hearing on September 28, 2010, the committee will discuss any changes that need to be made to the 2011 Community Development Strategy.

It was announced that applications for both social service and non-social service (capital) activities be submitted to the Office of Conservation and Development by the deadline of October 29, 2010, and that applicants need to present their proposals at the Public Hearing on November 1, 2010. The applications and guidance documents are available on the Town's

website. Jana recommended that applicants make use of the willingness of Town staff to help applicants with their applications.

The format of the November 1st public hearing will be to let each applicant present their proposal to the CDC within a specified time (i.e. 5-7 minutes). Proposals should also be submitted in writing, using the applications available online. Questions and comments from the public will be heard after all applicants have presented.

Material Distributed at Meeting (Available upon request in the Planning Department)

Agenda

Minutes—September 7, 2010

Committee charge

Summary of Town's Mini-Entitlement status

Draft 2011 Community Development Strategy (based on 2010 CDS)

Draft social service application

Draft non-social service application

Adjourned

The meeting was adjourned at 3:15PM

Next Meeting

Public hearing Sept 28th at 5:30 in the First Floor Meeting Room, Town Hall